

MAURITIUS CANE INDUSTRY AUTHORITY

(An equal opportunity employer)

NOTICE OF VACANCIES

The Mauritius Cane Industry Authority, set up by the Mauritius Cane Industry Authority Act (No 40 of 2011), is a parastatal body operating under the aegis of the Ministry of Agro-Industry and Food Security.

Applications are invited from suitably qualified candidates for the posts of:

1. **Project Officer (Civil Engineering) (Ref: PO/021)**
2. **Management Support Officer – (Ref: MSO/2021)**

Post 1: Project Officer (Civil Engineering) (Ref: PO/021)

Qualifications:

Candidates should:

- (i) be a Registered Professional Engineer (Civil Engineering) with the Council of Registered Professional Engineers of Mauritius under section 13 of the Registered Professional Engineers Council Act No. 49 of 1965 and as subsequently amended;
- (ii) reckon at least two years' post-registration experience in Civil Engineering.

Salary Scale:

Rs 33175 x 825 – 35650 x 900 – 37450 x 950 – 42200 x 1300 – 46100 x 1575 – 49250 x 1650 – 54200 x 1700 – 64400 x 1800 - 69800

Main Duties:

The Project Officer (Civil Engineering) will, *inter alia*, be responsible for the development, implementation and monitoring of projects of the Authority, including civil works in connection with VRS Projects. He will assist in keeping the Register of Assets and inventory control and also supervise the works of contractors.

Post 2: Management Support Officer – (Ref: MSO/2021)

Qualifications:

- A. (i) Cambridge School Certificate with credit in at least five subjects including English Language, French and Mathematics or Principles of Accounts obtained at not more than two sittings or

(ii) Passes not below Grade C in at least five subjects including English Language, French and Mathematics or Principles of Accounts obtained at not more than two sittings at the General Certificate of Education "Ordinary Level" provided that at one of the sittings, passes have been obtained either (i) in five subjects including English language with at least Grade C in any two subjects or (ii) in six subjects including English Language with at least Grade C in any one subject.

Note

Candidates not possessing a credit in English Language at the Cambridge School Certificate will also be considered provided they possess passes in at least two subjects at "Principal Level" and one subject at "Subsidiary Level" as well as the General Paper obtained on one certificate at the Cambridge Higher School Certificate Examinations.

- B. A Cambridge Higher School Certificate or Passes in at least two subjects obtained on one certificate at the General Certificate of Education "Advanced Level".

OR

Equivalent qualifications to A and B above acceptable to the Board.

C. Candidates should –

- (i) possess good communication skills;
- (ii) have a positive attitude towards work;
- (iii) have a general knowledge of national and international issues;
- (iv) be able to work in teams; and
- (v) be computer literate.

Qualification at A above should have been obtained prior to qualification at B above.

Candidates should produce written evidence of knowledge claimed.

Salary Scale

Rs 18925 x 300 – 19525 x 325 – 21475 x 375 – 22225 x 400 – 23425 x 525 – 26050 x 675 – 27400 x 825 – 35650 x 900 - 37450

Main Duties:

The Management Support Officer, will, *inter alia*, be required to assist in administrative duties and provide general support to operational service. He/she will maintain files, correspondences and other materials and also to carry out word processing and data entry as may be directed. He/she will also draft reply and operate email services and perform secretarial duties, including assisting in activities relating to committees and official functions, etc.

Age Limit

Candidates should have reached their **18th** Birthday and, unless already in the Public Service/Local Government Service/Approved Service, should not have reached their **40th** Birthday by the closing date.

Mode of Application

Prescribed forms obtainable at the MCIA Head Office, MSIRI Complex, Réduit, should be duly filled, attaching copies of certificates and addressed in a sealed envelope with the mention of the reference on the top right-hand corner, to the **Chief Executive Officer, Mauritius Cane Industry Authority, Réduit**, so as to reach him not later than **3.00 p.m on Friday, the 26th November 2021**. Details of the advertisement and application form are also available at <http://www.mcia.mu>

Notes:

- (i) *Late applications will not be considered.*
- (ii) *Candidates should produce written evidence of knowledge claimed.*
- (iii) *Only the best candidates will be called for the selection exercise.*
- (iv) *The onus of submission of equivalence of qualification (if applicable) from relevant authorities rests on the candidate.*
- (v) *The Authority reserves the right not to make any appointment as a result of this advertisement.*

8th November 2021

Chief Executive Officer