

MAURITIUS CANE INDUSTRY AUTHORITY

Application for Employment

This completed Application Form should be submitted to the Chief Executive Officer, Mauritius Cane Industry Authority, Réduit. Incomplete Application Form may entail disqualification of an applicant.

Post applied for:

PERSONAL DETAILS *(In block letters)*

| | |
|-----------------------------------------------------------------------|----------------------------------------------------------------------|
| Surname Mr/Mrs/Miss: | First names: |
| Address: | Maiden name: <i>(if applicable):</i> |
| | Date of birth: Age: |
| | Nationality: |
| Email address: | NIC: |
| Telephone (home/mobile): | Marital status: |
| Telephone (office): | Number of children: <i>(if applicable)</i> |
| Current position / department <i>(for internal candidates)</i> | |

EDUCATION AND TRAINING

Secondary Education

| Date | | Name of school or college | Certificate obtained | Subjects studied * |
|------|----|---------------------------|----------------------|--------------------|
| From | To | | | |
| | | | | |
| | | | | |
| | | | | |

Tertiary Education

| Date | | Name of college/university or other institution | Degree or Diploma obtained | Subjects studied * |
|------|----|-------------------------------------------------|----------------------------|--------------------|
| From | To | | | |
| | | | | |
| | | | | |
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This Application Form is set to obtain detailed and personal information that will facilitate the panel of interviewers to evaluate your potential fairly. Such information will remain STRICTLY CONFIDENTIAL.

| |
|----------------------------------------------------------------------------------------------|
| Other academic/professional/special qualifications <i>(as required for the post):</i> |
| Driving Licence held <i>(if required for the post):</i> |

Training

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|----------------------------------------------------------------------------|
| Give details of any specialised training received and/or courses attended* |
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Other skills

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|----------------------------------------------------------------------------|
| Give details of other skills (including languages, computer literacy etc.) |
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| Date available to join MCIA: |
|------------------------------|

EMPLOYMENT HISTORY *(Give details of all positions held by you. Start with the most recent one)*

| Date | | Name of employer, address and nature of business. | Position held | Main duties | Salary drawn | Reasons for leaving |
|------|----|---------------------------------------------------|---------------|-------------|--------------|---------------------|
| From | To | | | | | |
| | | | | | | |
| | | | | | | |
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| | | | | | | |

** Add separate sheets, if necessary*

INTERESTS

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|-----------------------------------------------------------------------------------------------------------------------|
| Please indicate your leisure activities and your other interests e.g. community involvement (Recreational and Social) |
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Please give the name and address of two referees who are acquainted with your qualifications, professional work and ability.

| | |
|---------------|---------------|
| Name: | Name: |
| Address: | Address: |
| Telephone No: | Telephone No: |
| Position: | Position: |

Have you ever resigned or been dismissed or discharged from any employment? Yes/No

If yes, please give details:

Have you ever been convicted or sentenced to pay a fine by a Court of Law? Yes/No

If yes, please give details:

Add any observations you wish to make to support your application

I confirm that I have read and am fully conversant with the job description of the position for which I am applying, and that the information given on this Application Form is correct.

Signature of applicant: Date:

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